An Informative Full-day Seminar:

Supervisor's Role... In Safety and Health

1 Who Should Attend . . .

This seminar is a must for anyone concerned about health and safety on the job including:

- Managers concerned about liability and workers' compensation costs.
- Employees who want to learn proper techniques for protecting their safety and health at work.
- Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MIOSHA Training Institute introduced a certification program, effective October 1, 2007. This course is an MTI Level One course. The certification program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M–TEC℠ facilities, community colleges, and safety and health organizations. To learn more about the certification program, log-on to the CET Division website at *www.michigan.gov/mti*.

3 What You'll Learn . . .

This seminar is designed for both General Industry and Construction first line supervision, safety and health committee members, and management personnel. Topics covered include employee safety and health training, accident investigation, hazard recognition, and self-inspection techniques. This program gives tips to supervision on methods to integrate health and safety into their daily duties and responsibilities. Using MIOSHA General Industry and Construction standards and required written programs as a baseline, supervisors are given suggestions to improve their safety and health hazard recognition skills.

Agenda

Participants will learn to:

- Identify a supervisor's major duties and responsibilities.
- Discuss how to integrate the supervisor's general duties for safety and health.
- Recognize workplace hazards and corrective actions.
- Review common MIOSHA General Industry and Construction violations.
- Identify required job specific training.
- Identify how to conduct a self inspection.
- Conduct an accident investigation and complete associated paperwork.

This course has been approved for residential builders pre-licensure safety training requirements.

All meetings are accessible and barrier free. Please contact the cosponsor or CET Division, at least two weeks in advance, to request necessary accommodations.

Facilitator

Jennifer Clark Denson has over ten years experience in occupational safety. Prior to joining the CET Division as an Occupational Safety Consultant, she spent time working as a General Industry Safety Officer for MIOSHA where she was responsible for inspecting a wide variety of work operations to observe and identify potential violations of MIOSHA safety standards. Her previous work experience includes positions as an Environmental Consultant and Code Compliance Officer.

Jennifer currently provides occupational safety services to Wayne and Monroe counties. She has both a Bachelor's degree in Industrial and Environmental Health Management from Ferris State University, and a Masters degree in Human Resource Management from Davenport University.

Jennifer Clark Denson
Senior Occupational Safety Consultant, MIOSHA, CET Division

Program Details

DATE: October 27, 2009

LOCATION: Eastern Michigan University
Livonia Center
38777 W. Six Mile Road
Livonia, Michigan 48152

COST: $90 per person.
Includes continental breakfast, lunch and course materials.

TIME: Check-in - 8:30 a.m.
Program - 9:00 a.m. to 4:00 p.m.

DEADLINE: Register by October 20, 2009
Please register early!

CONTACT: Arlene Cook - 734.487.6991 or arlene.cook@emich.edu

Certification/Maintenance Points Available

COSPONSOR: ***Eastern Michigan University***

If this valuable seminar doesn't fit with your schedule or position, please pass this flyer on to a colleague.

How to Register

Supervisor's Role in Safety and Health

Five Easy Ways to Register . . .

- **Phone:** 734.487.6991 or 800.932.8689
- **Fax:** 734.481.0509
- **Email:** arlene.cook@emich.edu
- **Online:** www.emuosha.org
  Click: ***Course Schedule***
  Select: ***MIOSHA Co-sponsored***
- **Mail:** Eastern Michigan University
  103 Boone Hall
  Ypsilanti, Michigan 48197
  Attn: Arlene Cook

Please enclose check or money order made payable to: Eastern Michigan University

Complete Separate Registration Form For Each Attendee.

Name: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

American Express ☐ MasterCard ☐ Visa ☐

Credit Card #: _____ Exp. Date: _____

Credit Card Holder's Zip Code: _____

Signature: _____

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517.322.1809. The Department of Energy, Labor & Economic Growth is an equal opportunity employer/program.

www.michigan.gov/dleg